



GUIDELINES FOR VISA APPLICATION TO MALAYSIA

HIGH COMMISSION OF MALAYSIA

COLOMBO, SRI LANKA



VISA APPLICATION TO MALAYSIA

ON-LINE APPLICATION FOR eVISA

Apply eVISA anytime & everywhere through our portal at www.windowmalaysia.my

More on eVISA at page 3.

ONE STOP CENTRE (OSC)

Visa application can also be made by visiting authorized OSC located at the following address :

Malaysia Visa Application Centre

No. 75, Arnold Rathnayake Mawatha,
Colombo -10
Srilanka

This One Stop Centre have been authorized by the High Commission of Malaysia to accept visa application on behalf of the High Commission.

To get more information on the OSC please go to the following website ;

<http://www.malaysiatraveldocs.com>

General guidelines on applying for Visa at our OSCs are given on page 5.

window MALAYSIA



Study.



Live.



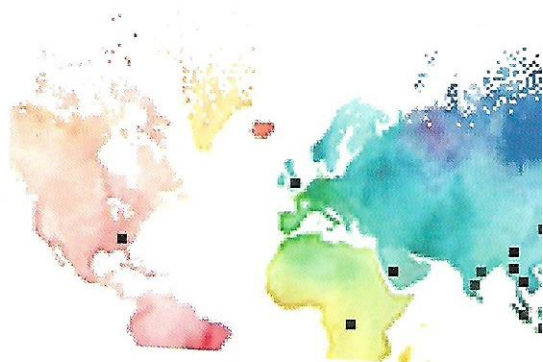
Rejuvenate.



Invest.

The www.windowmalaysia.my portal is a global initiative undertaken by Ultra Kirana Sdn Bhd to serve a rapidly growing network of private and government sectors through our promotion and facilitation services. The portal consists of four main pillars ; tourism, healthcare, education, business investment, and Malaysia My Second Home (MM2H) programme.

www.windowmalaysia.my





eVISA is a web-based visa application portal that offers applicants with a quick, convenient, and secure way to apply for Malaysian visa.

1

Register, Apply at
anytime & anywhere!



eVISA Application is through website, www.windowmalaysia.my

Can apply anytime and anywhere
(Excluding Singapore)

Documents required to upload for eVISA for Tourist

- Recent passport sized studio photo.
- Passport bio-data page (Front Page & Last Page).
- Confirmed return flight ticket.
- Birth certificate for minor applicants.
- Bank Statement for the last 3 months.
- Accommodation Detail (Hotel Reservation)
- Cover Letter (Visa Request Letter / Sponsor Letter / Company Cover Letter.
- Other documentation depending on applicants country.

Documents required to upload for eVISA for Students or Expatriates.

- Visa Approval Letter (eVAL)
- Passport bio-data page (Front Page & Last Page)
- Confirmed return flight ticket.

**eVISA
Made
Easy!**



Application at eVISA Charges	
Visa Fee	RM 15 (Sri Lankan) RM 50 (Indian) RM 30 (Chinese) RM 20 (Other Nationalities) * Change per exchange rate
Processing Fee	25 USD

2

Receive notification upon approval

3

- eVISA approval is within 48 hours
- Successful application will be notified via email

Print your eVISA

- eVISA can be printed at the comfort of your home or office

4

Travel to Malaysia

- Upon arrival, the printed eVISA is required to be presented
- eVISA can be verified at all Malaysia Immigration air, land and sea checkpoints.

▶ Visa Application

at One Stop Centre (OSC)

OSC Submission Process Flow

- Agents / applicants are required to submit their application at OSC with all the following documents:

1. Application Form
2. Photograph
3. Current and if any Previous Passport
4. Request Letter from the applicant (Typed)
5. Proof of employment
6. Invitation / Sponsorship
7. Travel Itinerary (Return Flight Booking)
8. Accommodation Detail (Hotel Reservation)
9. For fresh passport holder
(Travelers Cheque or bank confirming the issuance of USD 500)
10. Bank statement for the last 3 months
(Original and Copy only in A4 size)
11. Marriage certificate / Birth Certificate
(In English Translation)
12. No objection letter

Important notification:

Hand written Passport is not acceptable.

Please ensure to have three complete blank pages in the passport for the purpose of visa stamping and approval.

For all categories of Visa.

Visas can be categorized in two broad categories namely:

VTR (For tourist and business purpose)

Visa without reference is visa approved by the High Commission of Malaysia for social, tourist or business visits.

VDR (For students, expatriates, and workers)

Visa with reference is approved by the Department of Immigration Malaysia or the Ministry of Home Affairs for the purpose of working, studying or social visits for a stay more than the allowed period under visa without reference.

Application at OSC Charges	
Visa Fee	15 RM (Changes per Exchange rate)
Form Fee	40 LKR
VLN Fee	4931 LKR
OSC Charges	4929 LKR
<u>Additional :</u> Visa Express Service	4694 LKR (1 Day) 2347 LKR (2 Days)

► OSC Client Charter

Operating Hours

8:00 AM - 4:30 PM
(Monday to Friday)

Submission Hour

8:00 AM - 12:00 PM

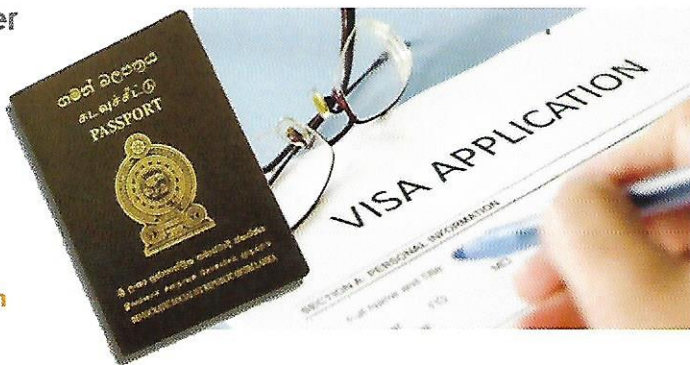
More Than 5 application

8:00 AM - 9:30 AM

Processing time: 4 Working days

Passport Collection

11:00 AM - 4:30 PM



More info at :

<http://www.malaysiatraveldocs.com>

Call Centre :

009411 2350609

TRANSFORMATION
PRESERVES
EXCELLENCE



HIGH COMMISSION OF MALAYSIA
COLOMBO, SRI LANKA